



FORWARD PLAN

13 March 2015 - 14 July 2015

Produced By:

**Democratic Services
City of York Council
West Offices
York
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Tel No. 01904 551031**

CABINET FORWARD PLAN

What is the Cabinet Forward Plan?

The Cabinet Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated monthly on or around the 14th of each month and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Cabinet can collectively take as set out in Part 3 of the council's constitution
- which any Cabinet Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

In addition to elected Councillors, chief officers can also take key decisions in line with the Officers Delegation Scheme as set out in Schedule 3, Part 3 of the Council's Constitution

What information does the Forward Plan contain?

Each issue entered in the Forward Plan lists:

- The history of the issue in relation to the Forward Plan
- What consultation will be undertaken prior to a decision being made
- The name and contact details of the chief officer responsible for the issue and the forthcoming report
- The date of the meeting at which a decision is due to be taken
- The wards which will be affected by any decision taken

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

CABINET FORWARD PLAN
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FORWARD PLAN ITEM

Meeting: Cabinet Member for Communities

Meeting Date: WITHDRAWN **Keyword:**

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Standby and Call Out

Description: Purpose of Report: To assess and improve the standby service to undertake necessary works only during the out of hour's period. It also introduces the role of Duty Officer to provide supervisory support out of hours whilst providing savings to the service.

The Cabinet Member is asked to consider the report and decide whether to support the introduction of Duty Officer, necessary works only and savings to the service or maintain the status quo.

This report will now be considered at a public Communities Decision Session on 19 January 2015.

This report will now be considered at a public Decision Session of the Cabinet Member for Communities on 17 March 2015 in order to allow consultation with customers and HR.

This item has been withdrawn because the changes planned to repairs are going to be operational, not policy, so will not need a Member decision

Wards Affected: All Wards

Report Writer: **Deadline for Report:**

Lead Member: Cabinet Member for Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Sharon Brookes, Head of Building Services

Tel: 01904 553095

sharon.brookes@york.gov.uk

Implications

Level of Risk: **Reason Key:**

Making Representations: Contact report author

Process: Contact Report Author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/04/15

FORWARD PLAN ITEM

Meeting: Cabinet Member for Communities

Meeting Date: 18/03/15

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Response to Petition - Garden Waste Collections

Description: Purpose of Report: To provide the Cabinet Member for Communities with a response to the recent petition regarding the cessation of garden waste collections over the winter period. The Cabinet Member is asked to consider the response.

This report will be considered at a public Cabinet Member Decision Session on 17 March.

This meeting will now take place on 18th March 2015 due to appropriate officer availability.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Communities

Lead Director: Director of City & Environmental Services

Contact Details: Geoff Derham
geoff.derham@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/04/15

FORWARD PLAN ITEM

Meeting: Cabinet Member for Communities

Meeting Date: 18/03/15

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

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This report will be considered at a public Cabinet Member Decision Session on 17 March.

This meeting will now take place on 18th March 2015 due to appropriate officer availability.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Communities

Lead Director: Director of City & Environmental Services

Contact Details: Geoff Derham

geoff.derham@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/04/15

FORWARD PLAN ITEM

Meeting: Cabinet Member for Communities

Meeting Date: 18/03/15

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Petition - Street Drinking in The Groves

Description: Purpose of Report: To inform the Cabinet Member of the petition and to set out the Council's response.

The Cabinet Member is asked to note the petition and agree the ongoing partnership work within The Groves.

This report will be considered at a public Cabinet Member Decision Session on 17 March 2015.

This meeting will now take place on 18th March 2015 due to appropriate officer availability.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Communities

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Steve Waddington, Assistant Director Housing and Public Protection

steve.waddington@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/04/15

FORWARD PLAN ITEM

Meeting: Cabinet Member for Education, Children & Young People

Meeting Date: 18/03/15

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Admissions Arrangements Consultation 2016/17

Description: Purpose of Report: To seek the Cabinet Member's approval for the City of York Council co-ordinated schemes and admission policies for the 2016/17 school year. It also seeks approval of the proposed individual school planned admission numbers for the academic year beginning in September 2016. The report follows a period of consultation from December 2014 to February 2015.

The Cabinet Member is asked to approve the admission arrangements (admissions policies and planned admission numbers) for all schools for whom the local authority is the admissions authority, for entry into school in September 2016.

This report will be considered at a public Cabinet Member Decision Session on 18 March.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Education, Children & Young People

Lead Director: Director of Education, Skills & Children's Services

Contact Details: Tom Chamberlain, Office Manager, Education Access and Community Transport Team

tom.chamberlain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact Report Author

Process: Between 15/12/14 and 13/02/15. The statutory requirement is for an eight week consultation.

Headteachers and governing bodies of all schools in the City of York area, admissions authorities other than CYC (Voluntary Aided and Academy schools), neighbouring admissions authorities, dioceses of Church of England and Roman Catholic churches. Also any parent/carers of children in the area who respond to consultation documents.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

27/04/15

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport, Planning & Economic Development

Meeting Date: 19/03/15

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Petition requesting an additional bus stop between Rawcliffe Bar Park & Ride and the Shipton Road area

Description: Purpose of Report: To outline the impact of adding an additional stopping place into the Rawcliffe Bar Park & Ride Service.

The Cabinet Member is asked to consider this request.

This report will be considered at a public Cabinet Member Decision Session on 19 March 2015.

Wards Affected: Skelton, Rawcliffe & Clifton Without Ward

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Transport, Planning & Economic Development

Lead Director: Director of City & Environmental Services

Contact Details: Sam Fryers

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Consultation will be undertaken with local residents, bus operators, passengers and Park

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/04/15

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport, Planning & Economic Development

Meeting Date: WITHDRAWN **Keyword:**

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Jockey Lane Pedestrian and Cycle Improvements

Description: Purpose of Report: To further report on the issues raised at the Corporate and Scrutiny Management Committee (Calling-in) meeting of 19th January 2015, and Cabinet (Calling-in) meeting of 27th January, and to provide feedback on the results of the road safety audit.

The Cabinet Member is asked to consider the revised feedback on key issues and approve implementation of the preferred scheme.

This report will be considered at a public Cabinet Member Decision Session on 19 March 2015.

This item has been withdrawn from the forward plan for the time being to allow for further consideration to take place and will come back to the Cabinet Member following the elections.

Wards Affected: Huntington & New Earswick Ward

Report Writer: Mark Reade **Deadline for Report:** 09/03/15

Lead Member: Cabinet Member for Transport, Planning & Economic Development

Lead Director: Director of City & Environmental Services

Contact Details: Mark Reade

mark.reade@york.gov.uk

Implications

Level of Risk: **Reason Key:**

Making Representations: Contact report author

Process: Ward members, Parish Council, Party Group Representatives, local businesses and residents, and relevant road user organisations.

Consultees:

Background Documents: Jockey Lane Pedestrian and Cycle Improvements

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/04/15

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport, Planning & Economic Development

Meeting Date: 19/03/15

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: City and Environmental Services Capital Programme - 2015/16 Budget Report

Description: Purpose of Report: is to set out the proposed 2015/16 programme of works to be delivered using the City and Environmental Services Capital Programme budget.

The Cabinet Member is asked to approve the proposed programme of schemes to be delivered in 2015/16.

This report will be considered at a public Cabinet Member Decision Session on 19 March.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Cabinet Member for Transport, Planning & Economic Development

Lead Director:

Director of City & Environmental Services

Contact Details:

David Carter

david.carter@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/04/15

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport, Planning & Economic Development

Meeting Date: 19/03/15

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: City and Environmental Services Capital Programme - 2015/16 Budget Report

Description: Purpose of Report: is to set out the proposed 2015/16 programme of works to be delivered using the City and Environmental Services Capital Programme budget.

The Cabinet Member is asked to approve the proposed programme of schemes to be delivered in 2015/16.

This report will be considered at a public Cabinet Member Decision Session on 19 March.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Transport, Planning & Economic Development

Lead Director: Director of City & Environmental Services

Contact Details: David Carter

david.carter@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/04/15

FORWARD PLAN ITEM

Meeting: Cabinet Leader, Finance & Performance

Meeting Date: 19/03/15

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Disposal of Oliver House - former Elderly People's Home

Description: Purpose of Report: Oliver House has been marketed for sale and this report will review bids and recommend a preferred bidder.

The Cabinet Member is asked to select a preferred bidder to purchase Oliver House.

This report will be considered at a public Cabinet Member Decision Session on 19 March.

Wards Affected: Micklegate Ward

Report Writer:

Deadline for Report:

Lead Member: Cabinet Leader, Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Tracey Carter, Assistant Director-Finance, Asset Management and Procurement

tracey.carter@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/04/15

FORWARD PLAN ITEM

Meeting: Cabinet Leader, Finance & Performance

Meeting Date: 19/03/15

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Stonewall Diversity Champions Programme

Description: Purpose of Report: This report will consider whether the Council should join the Stonewall Diversity Champions Programme to continue work on creating an environment where all employees are able to reach their full potential.
The Cabinet Member is asked to consider the reasons put forward for the Council joining the Programme.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Leader, Finance & Performance

Lead Director: Director of Customer & Business Support Services

Contact Details: Pauline Stuchfield, Assistant Director Customers and People

pauline.stuchfield@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact will be made with communities/community groups affected by this report to feed into a Community Impact Assessment

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/04/15

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport, Planning & Economic Development

Meeting Date: 26/03/15

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Neighbourhood Plan Area Designation

Description: Purpose of Report: To provide an update on the proposed Fulford Neighbourhood Plan.

The Cabinet Member is asked to approve the formal application to allow the Plan to progress.

This report will be considered at a public Cabinet Member Decision Session on 26 March.

Wards Affected: Fulford Ward

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Transport, Planning & Economic Development

Lead Director: Director of City & Environmental Services

Contact Details: Rebecca Harrison

rebecca.harrison@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: 6 week open consultation to those who live, work and do business in the Fulford Parish.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/04/15

FORWARD PLAN ITEM

Meeting: Cabinet Member for Transport, Planning & Economic Development

Meeting Date: 26/03/15

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Heslington Lane Petition

Description: Purpose of Report: To present a petition for consideration.

The Cabinet Member is asked to note the petitioner's concerns and consider adding this project to the work plan for the coming year.

Wards Affected: Fulford Ward; Heslington Ward

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Transport, Planning & Economic Development

Lead Director: Director of City & Environmental Services

Contact Details: Alistair Briggs, Traffic Engineer, City Strategy

alistair.briggs@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Consult report author

Process: Consult report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/04/15

FORWARD PLAN ITEM

Meeting: Cabinet Member for Education, Children & Young People

Meeting Date: 27/03/15

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Award of Better Play Grants

Description: Purpose of Report: The report sets out new grants over £5k for the period 2015/18.

The Cabinet Member will be asked to approve the new grants.

This item will be considered at a public Cabinet Member decision session on 27 March 2015.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Education, Children & Young People

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Mary Bailey, Head of Play and Young People's Cultural Entitlement

mary.bailey@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/04/15

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 14/04/15

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Disabled Access to York's Heritage & Culture Offer Scrutiny Review Final Report

Description: Purpose of Report: To present the Cabinet with the final report arising from the Disabled Access To York's Heritage Cultural Offer Scrutiny Review.

Cabinet are asked to approve the recommendations arising from the review Disabled Access to York's Heritage & Culture Offer Scrutiny Review Final Report

This item has been deferred until the next Cabinet which is due to take place on 14 April 2015 because the final report is awaiting consideration by the Learning & Culture Overview & Scrutiny Committee on 18 March 2015.

Wards Affected: All Wards

Report Writer: Melanie Carr **Deadline for Report:** 31/03/15

Lead Member: Councillor Dave Taylor

Lead Director: Director of Customer & Business Support Services

Contact Details: Melanie Carr

melanie.carr@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees: Contact the report author.

Background Documents: Disabled Access to York's Heritage & Culture Offer Scrutiny Review Final Report

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/04/15

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 14/04/15

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Narrowing the Gap Scrutiny Review Final Report

Description: Purpose of Report: To present the Cabinet with the final report arising from the Narrowing the Gap Scrutiny Review.

Members are asked to approve the recommendations arising from the review.

This item has been deferred until the next Cabinet which is due to take place on 14 April 2015 because the final report is awaiting consideration by the Learning & Culture Overview & Scrutiny Committee on 24 February 2015.

Wards Affected: All Wards

Report Writer: Melanie Carr **Deadline for Report:** 31/03/15

Lead Member: Councillor Dave Taylor

Lead Director: Director of Customer & Business Support Services

Contact Details: Melanie Carr

melanie.carr@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact the report author.

Consultees:

Background Documents: Narrowing the Gap Scrutiny Review Final Report

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/04/15

FORWARD PLAN ITEM

Meeting: Cabinet Member for Culture, Leisure & Tourism

Meeting Date: 21/04/15

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Busking Guidelines

Description: Purpose of report: The report sets out new guidelines for busking in the city.

The Cabinet Member will be asked to approve the new busker guidelines.

This item will be considered at a public Cabinet Member Decision Session to take place on 21 April 2015.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Culture, Leisure & Tourism

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees: Legal

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/06/15

FORWARD PLAN ITEM

Meeting: Cabinet

Meeting Date: 02/06/15

Keyword:

Item Type: Cabinet Decision - of 'Normal' Importance

Title of Report: Review of Get York Building Programme 2nd Year

Description: Purpose of Report: To review progress of the workstreams under the Get York Building programme that were agreed at the March 2014 Cabinet Meeting.

Members are asked to note the contents of the report and to consider the recommendations contained within it.

This decision will now be taken by Cabinet in June in order to allow full year performance figures to be included rather than year end forecast figures.

Wards Affected: All Wards

Report Writer: Paul Stamp

Deadline for Report: 20/05/15

Lead Member: Cabinet Member for Communities, Cabinet Member for Transport, Planning & Economic Development

Lead Director: Director of Communities & Neighbourhoods, Director of City & Environmental Services

Contact Details: Paul Stamp, Steve Waddington, Assistant Director Housing and Public Protection

paul.stamp@york.gov.uk, steve.waddington@york.gov.uk

Implications

Level of Risk: 04-08 Regular monitoring required

Reason Key:

Making Representations: Contact Report Author paul.landais-stamp@york.gov.uk 01904 554098, steve.waddington@york.gov.uk 01904 554016

Process: Consult report author

Consultees:

Background Documents: Review of Get York Building Programme 2nd Year

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/06/15

FORWARD PLAN ITEM

Meeting: Cabinet Member for Health & Community Engagement

Meeting Date: 08/06/15

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: Next Steps in the Council's Journey in Equalities

Description:

Purpose of Report: The report sets out the results of the recent peer review assessment in equalities at 'Excellent' level.

The Cabinet Member is asked to:

- note the Council's success in being assessed as 'Excellent'
- approve an action plan with respect to identified areas for improvement

This report will be considered at a public Cabinet Member Decision Session on 9 March 2015.

This item will now be considered in June as officers are still awaiting receipt of the formal report from the inspectors.

Wards Affected:

All Wards

Report Writer:

Deadline for Report:

Lead Member:

Cabinet Member for Health & Community Engagement

Lead Director:

Director of Communities & Neighbourhoods

Contact Details:

Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: n/a

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

20/07/15

FORWARD PLAN ITEM

Meeting: Cabinet Member for Health & Community Engagement

Meeting Date: 08/06/15

Keyword:

Item Type: Cabinet Member Decision - of 'Normal' importance

Title of Report: The Community York Fund

Description: Purpose of Report: The report proposes criteria for the Community York Fund for the next period.

The Cabinet Member will be asked to agree the proposed criteria.

This report will be considered at a public Cabinet Member Decision Session on 9 March.

Due to the purdah period this item will now be considered on 8 June 2015.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Cabinet Member for Health & Community Engagement

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Charlie Croft, Assistant Director Communities and Culture

charlie.croft@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: N/a

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

20/07/15